



Building and Zoning Zoning Verification Letter Request Form

Date:			
Property Address(es):		Folio(s):	

Applicant/Recipient Information

Contact Name	First Name:		Last Name:	
Company Name				
Mailing Address:	City:	State:	Zip:	
Phone:	Fax:	Email:	Cell:	

Reason for request: _____

Application and payment shall be submitted to:	Village of Virginia Gardens Building & Zoning 6498 NW 38th Terrace Virginia Gardens, Florida, 33166
Fees: * Check payable to the Village of Virginia Gardens, Credit Card Visa or MasterCard	Commercial: \$115.00 per folio (plus \$65 hourly rate) Residential: \$80 per folio (plus \$65 hourly rate)
Instructions on delivery of zoning verification letter:	<input type="checkbox"/> Mail to Applicant <input type="checkbox"/> Pick-up at Building & Zoning Department