



**NOTICE OF TESTING OF TABULATING EQUIPMENT (LOGIC AND ACCURACY TEST)
AND CANVASSING BOARD SCHEDULE**

VILLAGE OF VIRGINIA GARDENS MUNICIPAL ELECTION – SEPTEMBER 10, 2019

Pursuant to Florida Statutes §101.5612, entitled "Testing of Tabulating Equipment," notice is hereby given of the time and location of the public pre-election test of the automatic tabulating equipment (Logic and Accuracy Test) for the September 10, 2019 Virginia Gardens Municipal Election.

Pursuant to Florida Statutes §102.141, notice is hereby given of the time and place during which the Village of Virginia Gardens Municipal Canvassing Board for the September 10, 2019 Virginia Gardens Municipal Election will meet to canvass the absentee electors' ballots and provisional ballots.

(Subject to Change)

**MUNICIPAL CANVASSING BOARD SCHEDULE
SEPTEMBER 10, 2019 VIRGINIA GARDENS MUNICIPAL ELECTION**

The Village of Virginia Gardens Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 NW 87th Avenue, Miami, Florida 33172. The Canvassing Board is convening on these dates for the September 10, 2019 Virginia Gardens Municipal Election.

DATE/TIME	ACTIVITY	ATTENDANCE
Thursday, September 5, 2019 10:00 a.m.	1. Logic and Accuracy Test of the touch screen and optical scan voting system to be used for vote-by-mail and precinct ballots	Maritza Fernandez-Guevara
2:00 p.m.	2. Public inspection of vote-by-mail ballots	
Monday, September 9, 2019 commencing at 10:00 a.m. to completion	1. Pre-count Logic and Accuracy Test of the optical scan voting system used for vote-by-mail and provisional ballots 2. Approval to commence vote-by-mail ballot opening, processing, and duplication 3. Vote-by-mail ballot opening and processing (as needed) 4. Duplication of ballots (as needed)	All Canvassing Board Members or a majority Maritza Fernandez-Guevara Tracy Byrd Virginia Howard
Tuesday, September 10, 2019 commencing at 11:00 a.m. to completion Commencing at 5:00 p.m. to completion Commencing at 7:00 p.m. to completion	1. Vote-by-mail ballot opening and processing (as needed) 2. Duplication of ballots (as needed) 3. Canvassing of presumed invalid vote-by-mail ballots (as needed) 4. Tabulation of results 5. <u>Unofficial</u> Results	All Canvassing Board Members Maritza Fernandez-Guevara Tracy Byrd Virginia Howard
Friday, September 13, 2019 commencing at 10:00 a.m. to completion	1. Canvassing of vote-by-mail and provisional ballots (as needed) 2. Certification of <u>Official</u> Results including vote-by-mail and provisional ballots 3. Post-count Logic and Accuracy Test of the optical scan system used for vote-by-mail and provisional ballots 4. Race and precinct(s) selection for manual post-election audit 5. Audit process starts to completion	All Canvassing Board Members Maritza Fernandez-Guevara Tracy Byrd Virginia Howard

Canvassing Board Members

Maritza Fernandez-Guevara, Village Clerk
Tracy Byrd, Administrative Assistant
Virginia Howard, Planning & Zoning Board

NOTE: It is the responsibility of the Municipal Clerk to ensure that minutes and/or recordings are taken and maintained for all their Municipal Canvassing Board meetings. The Miami-Dade Elections Department is responsible for all County Canvassing Board meetings for the conduct of countywide elections.]